

TITLES AND RESPONSIBILITIES

THE GRAND MASTER is part of the Executive Board and responsible for the day to day running of the Association. He oversees the progress and achievements of the "Friends of Angel House". He establishes the financial goals, along with the Executive Board, of the Association. He will also review and present annual budgets to the Board of Directors.

THE VICE GRAND MASTER is part of the Executive Board, and assists the Grand Master in the day to day running of the Association. He 'fills in' during any absence of the Grand Master

THE SECRETARY is part of the Executive Board and is responsible for all administrative matters, including, but not limited to issuing Invitations to Executive Board Meetings; recording and publishing Meeting Minutes; and extending Invitations to fund raising events.

THE TREASURER is part of the Executive Board and is responsible for handling and collecting all monies. He will report on all financial activities. He will mail out Annual Dues billing no later than December 1. He will keep Members List current. All monies collected will be deposited to an Angel House direct account.

THE HEAD OF PROTOCOL is part of the Executive Board and is responsible for Public Relations. He is responsible for running all Dinners and conducting the Ceremony at all Dinners. He is responsible for maintaining the "Gold Book of the Friends of Angel House".

THE PAST GRAND MASTER is part of the Executive Board. He is the last term Grand Master and is a consultant to the Executive Board. He will act as an Auditor to all processes. He will publish an Annual Report of Friends of Angel House activities to include monies raised.

THE MASTER OF GASTRONOMY is responsible for the selection of menus for the two Annual Dinner Galas. He may from time to time run special food tastings for the purpose of generating additional funds. He will also review the wine selection for all events.

THE MASTER OF TRADITION is responsible for documenting all events assisting in maintaining the proper order of all parades and events.

THE MASTER OF MEMBERSHIP RECRUITING is responsible for recruiting new members with the help of all members.

THE MASTER OF EVENTS is responsible for all details in selecting, promoting, and running one of the two dinners.